

INTERNSHIP AT BEACH MAJORS

We need you! If you are passionate about beach volleyball and want to be part of the biggest sporting events in 2020, then send us your application.

WE OFFER:

- An internship for six month starting from now
- A chance to learn from a wide range of tasks around the Beach Major Series
- A compensation of EUR 800,-/month

TASKS WILL INCLUDE:

- Support of the reception/front desk and the telephone
- Processing incoming and outgoing mail
- Coordination of courier services
- Support of the management
- research work
- Administrative tasks
- Coordination of office supplies management
- Creation of presentations

YOUR PROFILE:

- communicative & organized
- always helpful
- You know how to communicate in English as well as in German
- PC knowledge: Microsoft Office with a strong emphasis on Excel

If you are interested please send your application to career@beachmajors.com.